

# BEDFORD PUBLIC SCHOOLS

## FY2012 BUDGET NEWSLETTER

### MARCH 2011



Dear Resident,

On behalf of the Bedford School Committee, I am pleased to present the FY2012 School Department Budget. This budget, as approved by the Bedford School Committee and the Finance Committee, totals \$31,716,380, **which is a 0.79% decrease from the FY2011 Budget of \$31,968,135** approved at the 2010 Annual Town Meeting. As has been the case in the past eight fiscal years, constrained Town finances and reductions in direct State and Federal funding for education programs continue to be a central consideration as we recommend the budget for FY2012. The proposed FY2012 budget is aimed at maintaining the high quality of school services and programs to meet our instructional, student service, and physical plant maintenance goals in an extremely challenging and constrained economic environment.

The FY2012 Budget process was a complicated one, in which local financial constraints and uncertainty about direct state and federal funds for the school department required that we contemplate very difficult choices. At the beginning of the budget process in November, we faced a gap of nearly \$2.2M between what we projected we needed to maintain our existing programs and services (\$33.6M) and the budget guideline developed by the Finance Committee (\$31.4M).

The budget drivers we face in Bedford are consistent with school department budget drivers across the Commonwealth – personnel costs, special education tuitions, and utilities. Fortunately, we have been able to develop a plan to meet the financial challenges before us in FY12, and are recommending an FY12 budget, which is lower by \$1.9 million than the initial FY12 budget developed in November. This reduction has been possible due to the following:

- Signing of an historic collective bargaining agreement with the Bedford Education Association (BEA) in the last month in which the BEA – recognizing Bedford's difficult financial situation -- agreed to a 3-year contract (July 1, 2011- June 30, 2014) which has historically low levels of general wage increases (Yrs 1 and 2: 0.5%; Yr 3: 1% day 1; 1% day 91) as well as an agreement to defer the implementation of contractual step increases for the first half of Years 1 and 2 yielding a savings in excess of \$500K. The willingness of the BEA to take this step is typical of a teaching staff that is always willing to do whatever is necessary to make our schools a great place for children.
- Line item reductions of \$500K, including reductions of 5.5 FTE staff members, textbook replacement deferrals, reductions in custodial coverage, custodial and maintenance supplies, and computer replacements;
- The application of state "Impact Aid Mitigation" funds in FY12 of \$562K, which were included in the FY12 state budget to offset the shortfall of the federal funding supporting Hanscom students at Bedford High School; and
- Re-calculation of the projected funding estimate for FY12 from the state for Special Education Circuit Breaker based upon more recent estimates of a 65% reimbursement rate versus the FY11 level of 38% (net \$376K savings).

Additionally, we continue to make a concerted effort to contain the rising costs of Special Education through the implementation of Bedford-based local and collaborative programs designed to mitigate Special Education out-of-district tuition and transportation costs. These programs have helped avoid or save in excess of \$1M that would otherwise have been expended in Out-of-District tuitions in FY12. With the able management by our Facilities Director and implementation of comprehensive conservation measures, we also continue our past progress in achieving significant reductions in the utility budget.

FY2012 and the years beyond promise to pose significant challenges to all of us as static resources will require even more creativity to address increasing needs and demands. We remain committed to maintaining educational excellence in our schools in the face of significant student enrollment challenges, reductions in state and grant funding and other financial pressures. On the following pages you will see the budget detail in terms of budget categories, percentage increases, staffing changes, and the continuing enrollment increases. I hope you find this detail informative. If you have questions about this budget or on any matter concerning your schools, please call me at 781-275-7588. I look forward to seeing you at Annual Town Meeting.

Sincerely,

Maureen LaCroix, Ed.D.  
Superintendent of Schools

### FY2012 PROPOSED SCHOOL BUDGET – SALARY VS. NON-SALARY

Category	FY2012 Proposed Budget	FY2011 Budget	FY2012 Proposed to FY2011 Budget	% Chg
Salary	22,758,453	23,010,197	-251,744	-1.09%
Non-Salary	8,957,927	8,957,938	-11	0.00%
Grand Total	31,716,380	31,968,135	-251,755	-0.79%

### FY2012 PROPOSED BUDGET BY MAJOR COST CENTER

COST CENTER	FY2012 Proposed Budget	FY2011 Budget	FY2012 Proposed to FY2011 Budget	% Chg
REGULAR EDUCATION	\$20,166,365	\$20,344,934	-\$178,569	-0.88%
SPECIAL EDUCATION In-District	\$3,448,012	\$3,527,705	-\$79,693	-2.26%
SPECIAL EDUCATION Out of District (OOD)	\$5,681,901	\$5,578,138	\$103,763	1.86%
FACILITIES	\$1,653,769	\$1,590,061	\$63,708	4.01%
UTILITIES	\$766,333	\$927,297	-\$160,964	-17.36%
Grand Total	\$31,716,380	\$31,968,135	-\$251,755	-0.79%

### FY2012 PROPOSED SCHOOL BUDGET – BY MAJOR EXPENSE CATEGORY

Category	FY2012 Proposed Budget	FY2011 Budget	FY2012 Proposed to FY2011 Budget	% Chg
SALARIES	\$22,758,453	\$23,010,197	-\$251,744	-1.09%
CONTRACT SERVICES	\$7,148,281	\$6,993,260	\$155,021	2.22%
SUPPLIES & MATERIALS	\$437,068	\$417,667	\$19,401	4.65%
TEXTBOOKS & LIBRARY BOOKS	\$115,343	\$148,125	-\$32,782	-22.13%
EQUIPMENT	\$114,826	\$77,958	\$36,868	47.29%
LEGAL	\$65,000	\$65,000	\$0	0.00%
OTHER	\$268,776	\$290,517	-\$21,741	-7.48%
TELEPHONE	\$42,300	\$38,114	\$4,186	10.98%
GAS	\$4,646	\$6,609	-\$1,963	-29.70%
HEATING	\$224,917	\$343,124	-\$118,207	-34.45%
ELECTRICITY	\$536,770	\$577,564	-\$40,794	-7.06%
Total	\$31,716,380	\$31,968,135	-\$251,755	-0.79%

\* **Contract Services** include items such as regular day transportation expenses, copier leases, Internet service provider fees, other 3<sup>rd</sup> party repair services, service contracts, & software licenses, Special Education Tuitions and Transportation cost.  
 \*\***Other Expenses** include professional dues & conference fees, athletic league membership fees, School Committee reserve, and clothing allowances.

## FY 2012 PROPOSED BUDGET – BREAKOUT BY EXPENSE AREA

EXPENSE AREA	FY2012 Proposed Budget	FY2011 Budget	FY2012 Proposed to FY2011 Budget	% Chg
<b>REGULAR EDUCATION</b>				
ADMINISTRATION	\$2,411,627	\$2,404,857	\$6,770	.028%
ADMINISTRATION-SCHOOL COMMITTEE	\$229,510	\$219,985	\$9,525	4.33%
ERI/SLBB - STAFF RETIREMENTS	\$309,202	\$0	\$309,202	N/A
ART	\$630,888	\$653,387	-\$22,499	-3.44%
AUDIO-VISUAL	\$13,450	\$13,450	\$0	0.00%
BOY'S ATHLETICS	\$266,286	\$263,039	\$3,247	1.23%
BUSINESS EDUCATION	\$78,691	\$73,854	\$4,837	6.55%
CO-ED ATHLETICS	\$112,774	\$111,844	\$930	0.83%
COMPUTER EDUCATION	\$796,744	\$761,600	\$35,144	4.61%
ELEMENTARY SALARIES	\$3,112,264	\$3,206,165	-\$93,901	-2.93%
ENGLISH	\$1,301,681	\$1,342,489	-40,808	-3.04%
FAMCO/HOME ECONOMICS	\$128,259	\$111,147	\$17,112	15.40%
FOREIGN LANGUAGE	\$1,033,060	\$1,100,045	-66,985	-6.09%
GIFTED STUDENTS	\$174,818	\$172,130	\$2,688	1.56%
GIRL'S ATHLETICS	\$213,878	\$212,592	\$1,286	0.60%
GRADUATE STUDY	\$10,000	\$10,000	\$0	0.00%
GUIDANCE	\$812,168	\$846,011	-\$33,843	-4.00%
HEALTH EDUCATION	\$1,005	\$1,005	\$0	0.00%
HEALTH SERVICES	\$16,370	\$15,370	\$1,000	6.51%
INSTRUCTION	\$228,620	\$234,670	-\$6,050	-2.58%
INTRAMURAL	\$0	\$750	-\$750	-100.00%
KINDERGARTEN	\$641,386	\$629,774	\$11,612	1.84%
LIBRARY	\$432,694	\$427,995	\$4,699	1.10%
MATHEMATICS	\$1,113,503	\$1,168,673	-\$55,170	-4.72%
MUSIC	\$558,239	\$606,164	-\$47,925	-7.91%
OCCUPATIONAL RESOURCE	\$360	\$360	\$0	0.00%
PHYSICAL EDUCATION	\$787,209	\$829,928	-\$42,719	-5.15%
READING	\$764,166	\$752,692	\$11,474	1.52%
ROTC	\$136,778	\$164,313	-\$27,535	-16.76%
SCIENCE	\$1,081,464	\$1,178,651	-\$97,187	-8.25%
SOCIAL STUDIES	\$1,087,230	\$1,134,070	-46,840	-4.13%
STUDENT ACTIVITIES	\$183,498	\$186,707	-\$3,209	-1.72%
STUDY	\$288,308	\$295,812	-\$7,504	-2.54%
SUBSTITUTES	\$250,000	\$250,000	\$0	0.00%
SUMMER STUDIES	\$19,893	\$19,893	\$0	0.00%
TECHNOLOGY EDUCATION	\$184,973	\$184,143	\$830	0.45%
TEXTBOOKS	\$34,585	\$34,585	\$0	0.00%
TRANSPORTATION	\$720,784	\$726,784	-\$6,000	-0.83%
<b>Sub-Total</b>	<b>\$20,166,365</b>	<b>\$20,344,934</b>	<b>-\$178,569</b>	<b>-0.88%</b>
<b>SPECIAL EDUCATION IN-DISTRICT</b>				
SPED ADMINISTRATION	\$241,080	\$232,328	\$8,752	3.77%
ENGLISH LANGUAGE LEARNERS	\$173,769	\$167,459	\$6,310	3.77%
SPED ALTERNATIVE IN-HOUSE	\$2,000	\$6,000	-\$4,000	-66.67%
SPED BILINGUAL TUTORS			\$0	N/A
SPED IN-HOUSE ESY PROGRAMS	\$9,177		\$9,177	N/A
SPED INSTRUCTION	\$2,305,099	\$2,264,569	\$40,530	1.79%

EXPENSE AREA	FY2012 Proposed Budget	FY2011 Budget	FY2012 Proposed to FY2011 Budget	% Chg
SPED PSYCHOLOGICAL SERVICES	\$85,014	\$66,096	\$18,918	28.62%
SPED TEACHING ASSISTANTS	\$562,033	\$721,413	-\$159,380	-22.09%
TRANSPORTATION ID SPED	\$69,840	\$69,840	\$0	0.00%
<b>Sub-Total</b>	<b>\$3,448,012</b>	<b>\$3,527,705</b>	<b>-\$79,693</b>	<b>-2.26%</b>
<b>SPECIAL EDUCATION OOD</b>				
TRANSPORTATION OOD SPED	\$1,011,594	\$1,003,621	\$7,973	0.79%
SPED LABBB COLLABORATIVE	\$1,457,505	\$1,353,067	\$104,438	7.72%
SPED OOD PROGRAMS	\$1,793,789	\$1,606,345	\$187,444	11.67%
SPED CASE COLLABORATIVE	\$1,419,013	\$1,615,104	-\$196,091	-12.14%
<b>Sub-Total</b>	<b>\$5,681,901</b>	<b>\$5,578,138</b>	<b>\$103,763</b>	<b>1.86%</b>
<b>FACILITIES</b>				
CUSTODIAL	\$1,039,913	\$1,026,456	\$13,457	1.31%
CUSTODIAL OVERTIME	\$36,680	\$51,680	-\$15,000	-29.02%
FACILITIES OVERTIME	\$28,460	\$24,405	\$4,055	16.62%
MAINTENANCE FACILITIES	\$506,416	\$449,406	\$57,010	12.69%
TELEPHONE	\$42,300	\$38,114	\$4,186	10.98%
<b>Sub-Total</b>	<b>\$1,653,769</b>	<b>\$1,590,061</b>	<b>\$63,708</b>	<b>4.01%</b>
<b>UTILITIES</b>				
ELECTRICITY	\$536,770	\$577,564	-\$40,794	-7.06%
GAS	\$4,646	\$6,609	-\$1,963	-29.70%
HEATING	\$224,917	\$343,124	-\$118,207	-34.45%
<b>Sub-Total</b>	<b>\$766,333</b>	<b>\$927,297</b>	<b>-\$160,964</b>	<b>-17.36%</b>
<b>Grand Total</b>	<b>\$31,716,380</b>	<b>\$31,968,135</b>	<b>-\$251,755</b>	<b>-0.79%</b>

### FY2012 PROPOSED SCHOOL BUDGET BREAKOUT BY LOCATION AREA

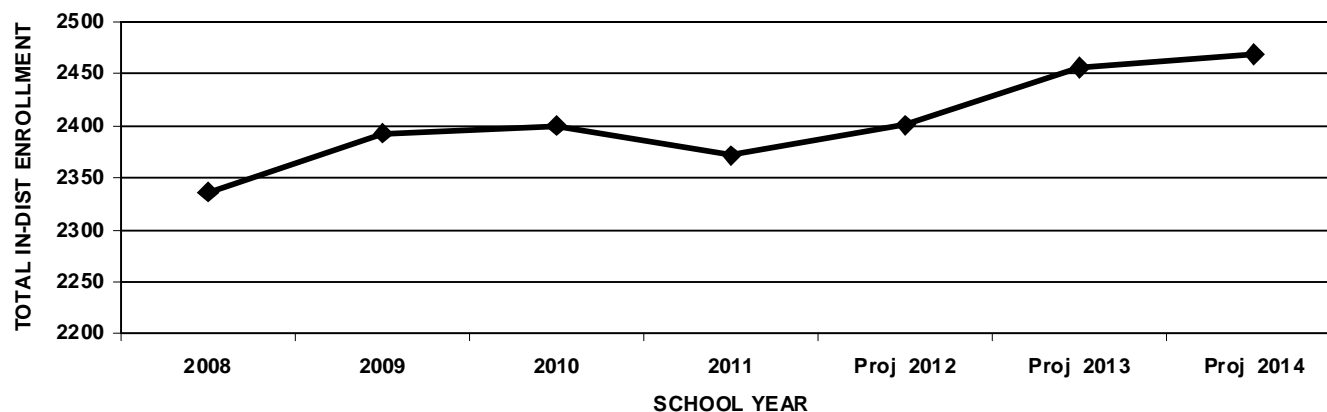
Expense Area	BHS	JGMS	LANE	DAVIS	SYSTEM WIDE	Grand Total
<b>REGULAR EDUCATION</b>						
ADMINISTRATION	\$605,730	\$366,314	\$220,456	\$265,232	\$953,895	\$2,411,627
ADMINI-SCHOOL COMMITTEE					\$229,510	\$229,510
ERI/SLBB - STAFF RETIREMENTS					\$309,202	\$309,202
ART	\$277,760	\$174,724	\$91,924	\$86,480		\$630,888
AUDIO-VISUAL	\$3,300	\$1,300	\$550	\$1,200	\$7,100	\$13,450
BOY'S ATHLETICS	\$249,068	\$17,218				\$266,286
BUSINESS EDUCATION	\$78,691					\$78,691
CO-ED ATHLETICS	\$102,986	\$9,788				\$112,774
COMPUTER EDUCATION	\$118,681	\$104,051	\$126,239	\$64,112	\$383,661	\$796,744
ELEMENTARY SALARIES			\$1,748,579	\$1,363,685		\$3,112,264
ENGLISH	\$808,832	\$492,849				\$1,301,681
FAMCO/HOME ECONOMICS	\$127,359	\$900				\$128,259
FOREIGN LANGUAGE	\$520,245	\$348,819	\$163,996			\$1,033,060
GIFTED STUDENTS		\$77,921	\$47,216	\$47,181	\$2,500	\$174,818
GIRL'S ATHLETICS	\$193,076	\$20,802				\$213,878
GRADUATE STUDY	\$2,500	\$2,500	\$2,500	\$2,500		\$10,000
GUIDANCE	\$514,677	\$180,493	\$55,982	\$61,016		\$812,168
HEALTH EDUCATION	\$670	\$205	\$130	\$0		\$1,005
HEALTH SERVICES					\$16,370	\$16,370

Expense Area	BHS	JGMS	LANE	DAVIS	SYSTEM WIDE	Grand Total
INSTRUCTION	\$24,335		\$23,087	\$33,982	\$147,216	\$228,620
INTRAMURAL		\$0				\$0
KINDERGARTEN				\$641,386		\$641,386
LIBRARY	\$130,803	\$117,196	\$104,160	\$79,085	\$1,450	\$432,694
MATHEMATICS	\$650,568	\$402,849	\$59,136	\$950		\$1,113,503
MUSIC	\$172,636	\$186,039	\$139,270	\$60,294		\$558,239
OCCUPATIONAL RESOURCE	\$360					\$360
PHYSICAL EDUCATION	\$266,131	\$262,168	\$171,066	\$87,844		\$787,209
READING	\$128,993	\$246,239	\$182,670	\$206,264		\$764,166
ROTC	\$136,778					\$136,778
SCIENCE	\$619,694	\$459,270		\$2,500		\$1,081,464
SOCIAL STUDIES	\$625,342	\$461,888				\$1,087,230
STUDENT ACTIVITIES	\$141,119	\$34,513	\$5,300	\$2,566		\$183,498
STUDY	\$154,786	\$133,522				\$288,308
SUBSTITUTES	\$62,500	\$62,500	\$62,500	\$62,500		\$250,000
SUMMER STUDIES	\$7,593	\$6,000	\$3,000	\$3,300		\$19,893
TECHNOLOGY EDUCATION	\$79,341	\$105,632				\$184,973
TEXTBOOKS			\$26,585	\$8,000		\$34,585
TRANSPORTATION	\$111,103	\$146,930	\$224,563	\$238,188		\$720,784
<b>Sub-Total</b>	<b>\$6,915,657</b>	<b>\$4,422,630</b>	<b>\$3,458,909</b>	<b>\$3,318,265</b>	<b>\$2,050,904</b>	<b>\$20,166,365</b>
<b>SPECIAL EDUCATION IN-DIST</b>						
SPED ADMINISTRATION					\$241,080	\$241,080
ENGLISH LANGUAGE LEARNERS					\$173,769	\$173,769
SPED ALTERNATIVE IN-HOUSE	\$2,000					\$2,000
SPED BILINGUAL TUTORS						\$0
SPED IN-HOUSE ESY PROGRAMS					\$9,177	\$9,177
SPED INSTRUCTION	\$507,618	\$705,988	\$560,102	\$509,391	\$22,000	\$2,305,099
SPED PSYCHOLOGICAL SERVICES					\$85,014	\$85,014
SPED TEACHING ASSISTANTS	\$116,400	\$112,631	\$225,785	\$101,917	\$5,300	\$562,033
TRANSPORTATION ID SPED					\$69,840	\$69,840
<b>Sub-Total</b>	<b>\$626,018</b>	<b>\$818,619</b>	<b>\$785,887</b>	<b>\$611,308</b>	<b>\$606,180</b>	<b>\$3,448,012</b>
<b>SPECIAL EDUCATION OOD</b>						
SPED LABBBB COLLABORATIVE					\$1,457,505	\$1,457,505
SPED CASE COLLABORATIVE					\$1,419,013	\$1,419,013
SPED OOD PROGRAMS					\$1,793,789	\$1,793,789
TRANSPORTATION OOD SPED					\$1,011,594	\$1,011,594
<b>Sub-Total</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$5,681,901</b>	<b>\$5,681,901</b>
<b>FACILITIES</b>						
CUSTODIAL	\$415,244	\$236,066	\$157,893	\$157,586	\$73,124	\$1,039,913
CUSTODIAL OVERTIME					\$36,680	\$36,680
FACILITIES OVERTIME					\$28,460	\$28,460
MAINTENANCE FACILITIES	\$49,653	\$55,580	\$23,185	\$25,185	\$352,813	\$506,416
TELEPHONE	\$34,000	\$3,100	\$4,000	\$1,200		\$42,300
<b>Sub-Total</b>	<b>\$498,897</b>	<b>\$294,746</b>	<b>\$185,078</b>	<b>\$183,971</b>	<b>\$491,077</b>	<b>\$1,653,769</b>
<b>UTILITIES</b>						
ELECTRICITY	\$247,898	\$103,939	\$89,018	\$95,915		\$536,770
HEATING	\$91,700	\$51,833	\$50,000	\$31,384		\$224,917
GAS	\$0		\$4,646			\$4,646
<b>Sub-Total</b>	<b>\$339,598</b>	<b>\$155,772</b>	<b>\$143,664</b>	<b>\$127,299</b>	<b>\$0</b>	<b>\$766,333</b>
<b>Grand Total</b>	<b>\$8,380,170</b>	<b>\$5,691,767</b>	<b>\$4,573,538</b>	<b>\$4,240,843</b>	<b>\$8,830,062</b>	<b>\$31,716,380</b>

## BEDFORD PUBLIC SCHOOLS ENROLLMENT

Grade	Act SY 2008	Act SY 2009	Act SY 2010	Act SY 2011	Proj SY 2012	Proj SY 2013	Proj SY 2014
K	153	145	187	150	158	183	160
1	171	159	153	196	161	169	196
2	171	181	166	142	204	168	176
3	180	186	187	170	148	212	175
4	170	185	184	183	173	151	216
5	190	176	193	181	188	178	156
6	166	201	176	190	185	192	181
7	195	182	196	183	190	185	192
8	175	195	187	195	186	192	187
9	209	214	223	196	239	227	235
10	184	194	197	218	184	224	212
11	209	170	189	185	209	177	215
12	163	205	162	183	176	198	168
Total	2336	2393	2400	2372	2401	2456	2469
% over Prior Yr	2.01%	2.44%	0.29%	-1.17%	1.22%	2.29%	0.53%
School	Act SY 2008	Act SY 2009	Act SY 2010	Act SY 2011	Proj SY 2012	Proj SY 2013	Proj SY 2014
Davis	495	485	506	488	523	520	532
Lane	540	547	564	534	509	541	547
JGMS	536	578	559	568	561	569	560
BHS	765	783	771	782	808	826	830
Totals	2336	2393	2400	2372	2401	2456	2469
% over Prior Yr	2.01%	2.44%	0.29%	-1.17%	1.22%	2.29%	0.53%

**ENROLLMENT 2008 TO 2014 PROJ**



## BEDFORD PUBLIC SCHOOLS STAFF FTES ALL FUNDING SOURCES

		FY12 Proposed	FY11	% Change
<b>Professional</b>	<b>Total Prof Staff</b>	<b>245.3</b>	<b>245.3</b>	<b>0.00%</b>
<b>Para Professional</b>				
	Maintenance/Custodial	24.55	25.05	-2.00%
	Instructional	65.65	68.65	-4.37%
	Administrative	19.5	20.5	-4.88%
	<b>Total Para-Prof Staff</b>	<b>109.7</b>	<b>114.2</b>	<b>-3.94%</b>
	<b>Grand Total</b>	<b>355</b>	<b>359.5</b>	<b>-1.25%</b>

**Bedford Public Schools  
97 McMahon Road  
Bedford, MA 01730-2166**

**\*\*\*ECRWSS\*\*\***

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