

# BEDFORD PUBLIC SCHOOLS

## FY09BUDGET NEWSLETTER

MARCH 2008



Dear Resident,

On behalf of the Bedford School Committee, I am pleased to present the FY09 School Department Budget. The budget, as approved by the School Committee and Finance Committee, and detailed within this newsletter, totals \$30,043,775, a 6.39% increase over the prior fiscal year. As you review the FY09 Budget, you will note that the budget drivers we face in Bedford in FY09 are consistent with school department budget drivers across the Commonwealth, with the most costly budget driver being a 16.51% increase in the Special Education out-of-district budget.

The proposed FY09 budget is aimed at maintaining current school services, while supporting a few additional critical needs necessary to meet our instructional, student service, and plant maintenance goals. In addition to maintaining current services, the proposed FY09 budget includes two new staff members to meet the needs of our growing English Language Learners population and the needs within the high school guidance department. It also includes one staff person for the Bedford High School Excel Program, an initiative designed to respond to the increased state requirements for high school graduation and our local commitment to closing the "Achievement Gap". With a minimal staff increase, the FY09 budget accommodates a significant change in the instructional schedule at the John Glenn Middle School, a change designed to expand core instructional time for students. The budget also includes an additional custodial position required to properly maintain the increased square footage at the high school. In regular transportation, the proposed FY09 budget also captures the additional costs associated with bus transportation required to service the new housing developments on the Middlesex Turnpike.

As has been the case in the past four fiscal years, constrained Town finances continue to be a central consideration as we recommend the budget for FY09. Over these years, the schools have worked hard to maintain Core Educational Services within an overall annual budget increase target of 4%. Inevitably, however, given steadily increasing school enrollments, the need to address student and staffing requirements, and significant increases in special education and utility costs, many portions of the Core Education budget—notably supplies, materials, equipment and administrative and facilities costs—have absorbed significant cutbacks. In the FY09 Budget, School Principals and Program Administrators were asked, once again, to adhere to a strict 0% increase guideline while preparing their budget requests, the only noted exception being previously approved textbook adoption schedules and contractual wage increases. This proposed FY09 School Budget of \$30,043,806 is in keeping with the agreement made by the School Committee in February 2005 with the Fiscal Planning and Coordinating Committee and the Finance Committee that in budget years FY06 through FY09 the Schools would seek to keep the School budget increase per year at a 4% target level, with exceptions for unavoidable increases in kindergarten enrollment, utilities, and special education costs.

On the following pages you will see the budget detail in terms of budget categories, percentage increases, staffing changes, and the continuing enrollment increases. I hope you find this detail informative. If you have questions on this budget or on any matter concerning your schools, please call me at 781-275-7588. I look forward to seeing you at Annual Town Meeting.

Sincerely,

Maureen LaCroix, Ed.D.  
Superintendent of Schools

## FY2009 PROPOSED SCHOOL BUDGET – BY MAJOR COST CENTER

MAJOR COST CENTER	FY07 Budget	FY08 Budget	% Chg	FY09 Proposed	% Chg
REGULAR EDUCATION	\$ 17,276,463	\$ 18,025,699	4.34%	\$ 19,068,969	5.79%
SPECIAL EDUCATION IN-DISTRICT	\$ 2,981,236	\$ 3,057,748	2.57%	\$ 3,018,743	-1.28%
SPECIAL EDUCATION OOD	\$ 3,803,285	\$ 4,494,567	18.18%	\$ 5,236,797	16.51%
FACILITIES	\$ 1,403,067	\$ 1,379,733	-1.66%	\$ 1,421,911	3.06%
UTILITIES	\$ 1,115,372	\$ 1,237,250	10.93%	\$ 1,218,250	-1.54%
BHS PROJECT	\$ -	\$ 43,121		\$ 79,104	83.45%
<b>Grand Total</b>	<b>\$ 26,579,423</b>	<b>\$ 28,238,118</b>	<b>6.24%</b>	<b>\$ 30,043,775</b>	<b>6.39%</b>

## FY2009 PROPOSED SCHOOL BUDGET – BY MAJOR EXPENSE CATEGORY

CATEGORY	FY07 Budget	FY08 Budget	% Chg	FY09 Proposed	% Chg
PROFESSIONAL SALARY	\$ 15,810,124	\$ 16,733,020	5.84%	\$ 17,129,777	2.37%
PARA-PROFESSIONAL SALARY	\$ 3,425,362	\$ 3,417,408	-0.23%	\$ 3,546,170	3.77%
CONTRACT SERVICES	\$ 5,728,516	\$ 6,472,326	12.98%	\$ 7,411,454	14.51%
SUPPLIES AND MATERIALS	\$ 964,517	\$ 983,785	2.00%	\$ 840,631	-14.55%
TEXTBOOKS & LIBRARY BOOKS	\$ 143,486	\$ 162,920	13.54%	\$ 177,985	9.25%
OTHER**	\$ 399,319	\$ 354,832	-11.14%	\$ 817,059	130.27%
EQUIPMENT	\$ 96,189	\$ 100,292	4.27%	\$ 105,194	4.89%
TRAVEL	\$ 11,910	\$ 13,535	13.64%	\$ 15,505	14.55%
<b>Grand Total</b>	<b>\$ 26,579,423</b>	<b>\$ 28,238,118</b>	<b>6.24%</b>	<b>\$ 30,043,775</b>	<b>6.39%</b>

\* For FY09 only the OTHER Category includes reserve funds set aside for contract settlements with Teachers, Teaching Assistant and Educational Assistant contracts and Legal expenses.

Contract Services include items such as regular day transportation expenses, copier leases, Internet service provider fees, other 3<sup>rd</sup> party repair services, service contracts, & software licenses, Special Education Tuitions and Transportation cost. Other expenses include legal expenses, professional dues & conference fees, athletic membership fees, School Committee reserve, and clothing allowances.

## FY2009 PROPOSED SCHOOL BUDGET Vs FY2008 BY EXPENSE AREA

MAJOR COST CENTER	PROJECT	FY08	FY09 Proposed	\$\$ Change	% Chg
ADMINISTRATION	ADMINISTRATION	\$2,146,425	\$2,214,428	\$68,003	3.17%
	ADMINISTRATION-SCHOOL COMMITTEE	\$205,163	\$668,793	\$463,630	225.98%
	ERI/SLBB - STAFF RETIREMENTS	\$144,823	\$183,436	\$38,613	26.66%
<b>ADMINISTRATION Total</b>		<b>\$2,496,411</b>	<b>\$3,066,657</b>	<b>\$570,246</b>	<b>22.84%</b>
REGULAR EDUCATION	ART	\$578,951	\$573,280	-\$5,671	-0.98%
	AUDIO-VISUAL	\$13,450	\$13,450	\$0	0.00%
	BOY'S ATHLETICS	\$237,707	\$230,593	-\$7,114	-2.99%
	BUSINESS EDUCATION	\$61,211	\$67,129	\$5,918	9.67%
	CO-ED ATHLETICS	\$111,244	\$110,091	-\$1,153	-1.04%
	COMPUTER EDUCATION	\$683,810	\$701,748	\$17,938	2.62%
	ELEMENTARY SALARIES	\$2,841,241	\$2,904,514	\$63,273	2.23%
	ENGLISH	\$1,085,308	\$1,173,789	\$88,481	8.15%
	FAMCO/HOME ECONOMICS	\$185,454	\$189,620	\$4,166	2.25%
	FOREIGN LANGUAGE	\$892,404	\$918,454	\$26,050	2.92%
	GIFTED STUDENTS	\$142,267	\$146,369	\$4,102	2.88%
	GIRL'S ATHLETICS	\$191,448	\$190,406	-\$1,042	-0.54%
	GRADUATE STUDY	\$10,000	\$10,000	\$0	0.00%
	GUIDANCE	\$689,310	\$712,522	\$23,212	3.37%
	HEALTH EDUCATION	\$1,680	\$1,680	\$0	0.00%
	HEALTH SERVICES	\$14,760	\$15,036	\$276	1.87%
	INSTRUCTION	\$240,900	\$240,965	\$65	0.03%
	INTRAMURAL	\$3,913	\$3,913	\$0	0.00%
	KINDERGARTEN	\$558,617	\$568,087	\$9,470	1.70%
	LIBRARY	\$406,268	\$395,078	-\$11,190	-2.75%
	MATHEMATICS	\$1,024,609	\$982,826	-\$41,783	-4.08%
	MUSIC	\$594,286	\$578,252	-\$16,034	-2.70%
	NEW INIATIVES /MANDATES/NCLB	\$0	\$210,013	\$210,013	0.00%
	OCCUPATIONAL RESOURCE	\$1,069	\$1,073	\$4	0.37%
	PHYSICAL EDUCATION	\$716,224	\$722,217	\$5,993	0.84%
	READING	\$634,093	\$656,228	\$22,135	3.49%
	ROTC	\$148,443	\$150,253	\$1,810	1.22%
	SCIENCE	\$957,672	\$963,832	\$6,160	0.64%
	SOCIAL STUDIES	\$1,045,538	\$1,055,926	\$10,388	0.99%
	STUDENT ACTIVITIES	\$159,487	\$164,855	\$5,368	3.37%
	STUDY	\$207,593	\$197,989	-\$9,604	-4.63%
	SUBSTITUTES	\$240,000	\$250,000	\$10,000	4.17%
	SUMMER STUDIES	\$22,893	\$22,893	\$0	0.00%
	TECHNOLOGY EDUCATION	\$187,154	\$180,652	-\$6,502	-3.47%
	TEXTBOOKS	\$33,500	\$34,585	\$1,085	3.24%
	TRANSPORTATION	\$606,784	\$606,784	\$0	0.00%
	TRANSPORTATION RESDL HOUSING EXP	\$0	\$57,210	\$57,210	0.00%
<b>REGULAR EDUCATION Total</b>		<b>\$15,529,288</b>	<b>\$16,002,313</b>	<b>\$473,025</b>	<b>3.05%</b>
SPECIAL EDUCATION	SPED ADMINISTRATION	\$213,238	\$235,680	\$22,442	10.52%
	SPED ALTERNATIVE IN-HOUSE	\$0	\$6,000	\$6,000	0.00%
	SPED BILINGUAL TUTORS	\$40,937	\$40,937	\$0	0.00%
	SPED INSTRUCTION	\$1,920,289	\$1,828,121	-\$92,168	-4.80%
	SPED PSYCHOLOGICAL SERVICES	\$128,550	\$133,500	\$4,950	3.85%
	SPED TEACHING ASSISTANTS	\$689,934	\$709,705	\$19,771	2.87%
	TRANSPORTATION ID SPED	\$64,800	\$64,800	\$0	0.00%
<b>SPECIAL EDUCATION Total</b>		<b>\$3,057,748</b>	<b>\$3,018,743</b>	<b>-\$39,005</b>	<b>-1.28%</b>
SPECIAL EDUCATION OOD	SPED CASE COLLABORATIVE	\$989,530	\$1,579,419	\$589,889	59.61%
	SPED LABBB COLLABORATIVE	\$978,617	\$935,476	-\$43,141	-4.41%

MAJOR COST CENTER	PROJECT	FY08	FY09 Proposed	\$\$ Change	% Chg
	SPED OOD PROGRAMS	\$1,683,355	\$1,738,291	\$54,936	3.26%
	TRANSPORTATION ID SPED	\$0	\$0	\$0	0.00%
	TRANSPORTATION OOD SPED	\$843,065	\$983,611	\$140,546	16.67%
<b>SPECIAL EDUCATION OOD Total</b>		<b>\$4,494,567</b>	<b>\$5,236,797</b>	<b>\$742,230</b>	<b>16.51%</b>
<b>FACILITIES</b>	BHS PROJ CUSTODIAL	\$0	\$0	\$0	0.00%
	CUSTODIAL	\$875,870	\$909,810	\$33,940	3.87%
	CUSTODIAL OVERTIME	\$45,000	\$45,000	\$0	0.00%
	FACILITIES OVERTIME	\$20,350	\$20,350	\$0	0.00%
	MAINTENANCE FACILITIES	\$401,513	\$408,641	\$7,128	1.78%
	TELEPHONE	\$37,000	\$38,110	\$1,110	3.00%
<b>FACILITIES Total</b>		<b>\$1,379,733</b>	<b>\$1,421,911</b>	<b>\$42,178</b>	<b>3.06%</b>
<b>UTILITIES</b>	ELECTRICITY	\$621,690	\$744,246	\$122,556	19.71%
	GAS	\$8,345	\$6,711	-\$1,634	-19.58%
	HEATING	\$607,215	\$467,293	-\$139,922	-23.04%
<b>UTILITIES Total</b>		<b>\$1,237,250</b>	<b>\$1,218,250</b>	<b>-\$19,000</b>	<b>-1.54%</b>
<b>BHS PROJECT</b>	BHS PROJ CUSTODIAL	\$32,546	\$68,204	\$35,658	109.56%
	BHS PROJ MAINTENANCE	\$10,575	\$10,900	\$325	3.07%
<b>BHS PROJECT Total</b>		<b>\$43,121</b>	<b>\$79,104</b>	<b>\$35,983</b>	<b>83.45%</b>
<b>Grand Total</b>		<b>\$28,238,118</b>	<b>\$30,043,775</b>	<b>\$1,805,657</b>	<b>6.39%</b>

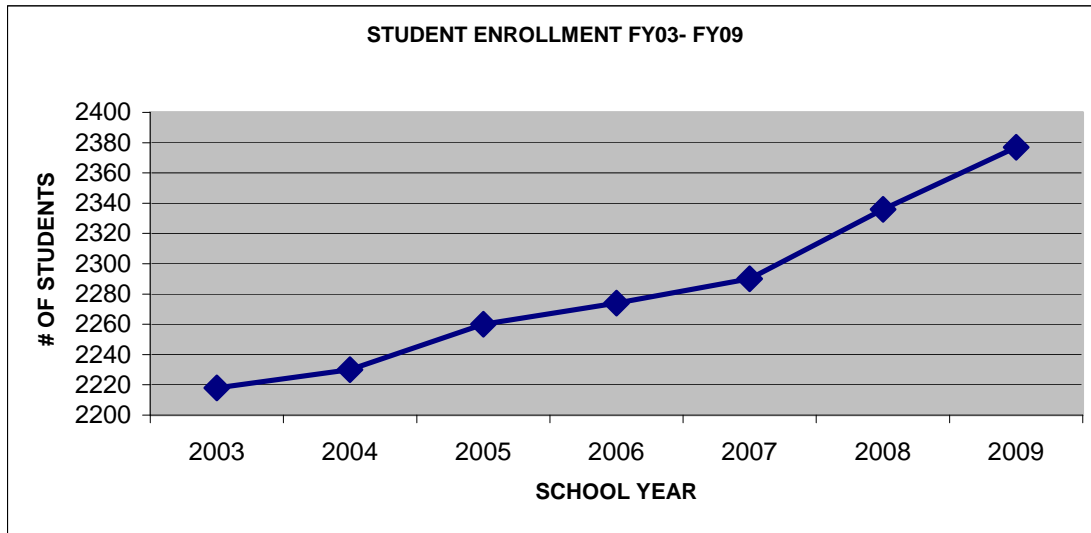
## FY2009 PROPOSED SCHOOL BUDGET BREAKOUT BY LOCATION AREA

MAJOR FUNCTION	BHS	JGMS	LANE	DAVIS	SYSTEM	Grand Total
<b>ADMINISTRATION</b>						
ADMINISTRATION	\$537,837	\$345,654	\$245,497	\$248,346	\$837,094	\$2,214,428
ADMINISTRATION-SCHOOL COMMITTEE					\$668,793	\$668,793
ERI/SLBB - STAFF RETIREMENTS					\$183,436	\$183,436
<b>SUB-TOTAL</b>	<b>\$537,837</b>	<b>\$345,654</b>	<b>\$245,497</b>	<b>\$248,346</b>	<b>\$1,689,323</b>	<b>\$3,066,657</b>
<b>INSTRUCTION</b>						
ART	\$270,345	\$140,499	\$84,050	\$78,386		\$573,280
AUDIO-VISUAL	\$3,300	\$1,300	\$550	\$1,200	\$7,100	\$13,450
BOY'S ATHLETICS	\$214,720	\$15,873				\$230,593
BUSINESS EDUCATION	\$67,129					\$67,129
CO-ED ATHLETICS	\$100,859	\$9,232				\$110,091
COMPUTER EDUCATION	\$73,732	\$114,310	\$120,152	\$66,470	\$327,084	\$701,748
ELEMENTARY SALARIES			\$1,692,064	\$1,212,450		\$2,904,514
ENGLISH	\$702,208	\$471,581				\$1,173,789
FAMCO/HOME ECONOMICS	\$112,661	\$76,959				\$189,620
FOREIGN LANGUAGE	\$499,869	\$267,071	\$151,514			\$918,454
GIFTED STUDENTS		\$60,548	\$41,678	\$41,643	\$2,500	\$146,369
GIRL'S ATHLETICS	\$170,167	\$20,240				\$190,406
GRADUATE STUDY	\$2,500	\$2,500	\$2,500	\$2,500		\$10,000
GUIDANCE	\$394,517	\$159,065	\$78,450	\$80,490		\$712,522
HEALTH EDUCATION	\$670	\$205	\$130	\$675		\$1,680
HEALTH SERVICES					\$15,036	\$15,036
INSTRUCTION	\$23,800		\$28,515	\$47,650	\$141,000	\$240,965
INTRAMURAL		\$3,913				\$3,913
KINDERGARTEN				\$568,087		\$568,087
LIBRARY	\$124,575	\$110,379	\$89,761	\$68,913	\$1,450	\$395,078
MATHEMATICS	\$613,872	\$368,954				\$982,826
MUSIC	\$187,600	\$190,661	\$125,738	\$74,253		\$210,013
NEW INIATIVES /MANDATES/NCLB	\$92,700	\$55,549			\$61,764	\$210,013
OCCUPATIONAL RESOURCE	\$1,073					\$1,073
PHYSICAL EDUCATION	\$303,897	\$209,244	\$128,448	\$80,628		\$722,217
READING	\$99,019	\$220,597	\$163,825	\$172,787		\$656,228
ROTC	\$150,253					\$150,253
SCIENCE	\$572,135	\$391,697				\$963,832
SOCIAL STUDIES	\$621,733	\$434,193				\$1,055,926
STUDENT ACTIVITIES	\$125,965	\$31,582	\$4,960	\$2,348		\$164,855
STUDY	\$142,440	\$55,549				\$197,989
SUBSTITUTES	\$62,500	\$62,500	\$62,500	\$62,500		\$250,000
SUMMER STUDIES	\$7,593	\$9,000	\$3,000	\$3,300		\$22,893

TECHNOLOGY EDUCATION	\$94,307	\$86,345				\$180,652
<b>MAJOR FUNCTION</b>	<b>BHS</b>	<b>JGMS</b>	<b>LANE</b>	<b>DAVIS</b>	<b>SYSTEM</b>	<b>Grand Total</b>
TEXTBOOKS			\$26,585	\$8,000		\$34,585
TRANSPORTATION	\$92,758	\$127,680	\$187,485	\$198,861	\$57,210	\$663,994
<b>SUB-TOTAL</b>	<b>\$5,928,897</b>	<b>\$3,697,225</b>	<b>\$2,991,905</b>	<b>\$2,771,141</b>	<b>\$613,144</b>	<b>\$15,634,074</b>
<b>SPECIAL EDUCATION</b>						
SPED ADMINISTRATION					\$235,680	\$235,680
SPED ALTERNATIVE IN-HOUSE	\$6,000					\$6,000
SPED BILINGUAL TUTORS					\$40,937	\$40,937
SPED CASE COLLABORATIVE					\$1,579,419	\$1,579,419
SPED INSTRUCTION	\$390,874	\$551,066	\$426,596	\$459,585		\$1,828,121
SPED LABBB COLLABORATIVE					\$935,476	\$935,476
SPED OOD PROGRAMS					\$1,738,291	\$1,738,291
SPED PSYCHOLOGICAL SERVICES					\$133,500	\$133,500
SPED TEACHING ASSISTANTS	\$66,335	\$141,071	\$288,880	\$204,719	\$8,700	\$709,705
TRANSPORTATION ID SPED					\$64,800	\$64,800
TRANSPORTATION OOD SPED					\$983,611	\$983,611
<b>SUB-TOTAL</b>	<b>\$463,209</b>	<b>\$692,137</b>	<b>\$715,476</b>	<b>\$664,304</b>	<b>\$5,720,414</b>	<b>\$8,255,540</b>
<b>FACILITIES</b>						
MAINTENANCE FACILITIES	\$24,176	\$27,418	\$16,722	\$10,996	\$329,329	\$408,641
CUSTODIAL	\$301,436	\$213,845	\$163,777	\$164,476	\$66,276	\$909,810
FACILITIES OVERTIME					\$65,350	\$65,350
TELEPHONE	\$27,192	\$3,523	\$3,703	\$3,692		\$38,110
<b>SUB-TOTAL</b>	<b>\$352,804</b>	<b>\$244,786</b>	<b>\$184,202</b>	<b>\$179,164</b>	<b>\$460,955</b>	<b>\$1,421,911</b>
<b>UTILITIES</b>						
ELECTRICITY	\$376,996	\$133,015	\$109,577	\$124,658		\$744,246
GAS			\$6,711			\$6,711
HEATING	\$236,039	\$84,597	\$84,630	\$62,027		\$467,293
<b>SUB-TOTAL</b>	<b>\$613,035</b>	<b>\$217,612</b>	<b>\$200,918</b>	<b>\$186,686</b>		<b>\$1,218,250</b>
<b>BHS PROJECT</b>						
BHS PROJ CUSTODIAL	\$68,204					\$68,204
BHS PROJ MAINTENANCE	\$10,900					\$10,900
<b>SUB-TOTAL</b>	<b>\$79,104</b>					<b>\$79,104</b>
<b>Grand Total</b>	<b>\$7,974,886</b>	<b>\$5,197,414</b>	<b>\$4,337,998</b>	<b>\$4,049,641</b>	<b>\$8,483,836</b>	<b>\$30,043,775</b>

## BEDFORD PUBLIC SCHOOLS ENROLLMENT

	Actual	Actual	Actual	Actual	Actual	Actual	PROJ
GRADE	2003	2004	2005	2006	2007	2008	2009
K	163	156	175	162	150	153	156
1	155	177	164	172	167	171	163
2	184	154	179	166	174	171	174
3	159	179	161	180	169	180	175
4	177	162	186	167	187	170	187
5	161	175	160	193	168	190	173
6	180	161	169	159	194	166	190
7	159	187	153	159	164	195	166
8	160	160	187	152	161	175	200
9	216	183	196	224	197	209	217
10	184	206	180	189	218	184	203
11	167	175	184	173	179	209	175
12	153	155	166	178	162	163	198
<b>TOTAL</b>	<b>2218</b>	<b>2230</b>	<b>2260</b>	<b>2274</b>	<b>2290</b>	<b>2336</b>	<b>2377</b>
<b>Annual Change</b>		0.5%	1.3%	0.6%	0.7%	2.0%	1.8%
					Avg Change FY03 to FY09		1.19%
K-2	502	487	518	500	491	495	493
3-5	497	516	507	540	524	540	535
6-8	499	508	509	470	519	536	556
9-12	720	719	726	764	756	765	793



### BEDFORD PUBLIC SCHOOLS STAFF FTES

		FY08	FY09	% Increase
<b>Professional</b>	<b>Total Prof Staff</b>	<b>231.10</b>	<b>235.20</b>	<b>1.77%</b>
<b>Para Professional</b>				
	Maintenance/Custodial	24.55	25.55	
	Instructional	64.10	65.10	
	Administrative	20.50	20.50	
	<b>Total Para-Prof Staff</b>	<b>109.15</b>	<b>111.15</b>	<b>1.83%</b>
	<b>Grand Total</b>	<b>340.25</b>	<b>346.35</b>	<b>1.79%</b>

**Bedford Public Schools  
97 McMahon Road  
Bedford, MA 01730-2166**

**\*\*\*ECRWSS\*\*\***

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