

BEDFORD PUBLIC SCHOOLS



To: Members of the Bedford School Committee
From: Cliff Chuang, Superintendent
Date: April 19, 2024
Subject: New Job Descriptions - Approval

At your April 23, 2024, meeting, pursuant to School Committee policy [GCA - PROFESSIONAL STAFF POSITIONS](#), I am bringing two new draft job descriptions for your review and approval:

- [Assistant Director of Special Education](#)
- [Facilities Project Manager](#)

As discussed at your last meeting, I will continue to bring new facilities department positions descriptions for your approval, though I note that these positions are currently treated as shared positions with the Town of Bedford and are currently governed by Town Bylaws (rather than an individual or collectively bargained contract with the Bedford Public Schools).

As always, please feel free to contact me with any questions.

Suggested Motion: *The school committee approves the Facilities Project Manager and Assistant Director of Special Education job description as presented.*