



BEDFORD PUBLIC SCHOOLS

Business Office
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TO: School Committee

FROM: Jon Sills, Superintendent

DATE: May 12, 2020

SUBJECT: Delegated signature adjustment

We are requesting adjustment to the vote taken on April 9, 2020 so that the Vice Chair or Treasurer may also sign. We are recommending the change in order to streamline the process and maintain the schedule for payables.

Motion

One member is delegated to sign as follows: the Chair, Vice Chair or Treasurer may sign documents on behalf of the School Committee during the Covid-19 closure. Copies of documents will be provided.