

**BEDFORD SCHOOL COMMITTEE
MINUTES**

September 3, 2013

1. Call to Order

Mr. Pierce called the meeting of the School Committee to order at 7:00 pm. Members present were Mr. Pierce, Mr. Hafer, Ms. Seibert, and Mr. McAllister. Mr. Jon Sills was also in attendance.

2. Kindergarten Enrollment

Mr. Sills presented enrollment and class size information for Kindergarten on the opening of school today. Discussion followed about the how to accommodate the larger than expected number of students. Mr. Sills offered 2 alternatives: 1) to maintain the current 9 classes and add 2 teaching assistants. Additional adult supervision may be acquired with reallocation of time of educational assistants currently at Davis School. Cost: \$45000. 2) to add an additional class for a total of 10 Kindergarten classes, requiring an additional teacher and class materials. and using the current music room for classroom space. Cost: \$63,000.

Several factors were discussed as possible influences on the unexpected increase in enrollment: housing development, general population increase, and change from 4 to 5-day Kindergarten program this year.

Ms. Guay joined the meeting at 7:23.

Mr. Sills will study the impact of the larger class on the Kindergarten program with Ms. Beloit, principal at Davis School. Mr. Sills and Mr. Coelho will investigate actual factors which influenced the rise in enrollment.

Moved: To approve \$45,740 to fund two (2) teaching assistant positions in the Kindergarten Program at Davis School to accommodate increased enrollment (Ms. Seibert). Motion seconded (Mr. Hafer).
Motion approved 5-0.

3. Emergency Standby Generator Contract

Mr. Sills presented information regarding a contract for an emergency standby generator preventive maintenance. This would be a 3-year contract to include coverage for generators at 9 buildings in the town at a cost of \$8,265. Of the 9 buildings, 6 are municipal buildings, and the cost will be shared with the Town.

Moved: To approve a contract with Wild Power Service Company, Inc. of Auburn, MA for a 3-year emergency standby generator preventive maintenance contract at a cost of \$8,265 (Mr. Hafer). Motion seconded (Ms. Guay.)

4. New Business

Ms. Guay will serve as School Committee liaison to the Bedford Community Partnership beginning in October.

Questions and discussion about traditional away field trips in August: Band Camp and Football Camp.

Parking has changed for BHS students from the back of the building to the front of the building, as it was several years ago before the building renovation.

Question about possible move to using all-electronic school lunch payment system at all Bedford schools. Mr. Sills will forward the question to the food services director.

5. Adjournment

Moved: To adjourn meeting (Ms. Seibert). Motion seconded (Mr. Hafer).

Roll Call Vote:

Ms. Guay	yes
Mr. Hafer	yes
Mr. McAllister	yes
Mr. Pierce	yes
Ms. Seibert	yes

Motion approved 5-0.

Meeting adjourned at 8:15 pm.

School Committee Secretary

Date