

## **BEDFORD SCHOOL COMMITTEE**

**May 23, 2023**

**Meeting location:**

**Bedford Town Hall Select Board Room (10 Mudge Way) and Telecast remotely via ZOOM**

### **1. Call to Order**

At 7:28 PM, Mr. Morrison called to order the meeting of the Bedford School Committee. Other members present included Ms. Scoville, Ms. Mehta-Green, Ms. McGinley, Hanscom Representative Kim Howell and METCO Representative PeterAnn Williams

### **2. Public Comment**

No comments

### **3. Honor Orchestra Student Performance**

Ms. O'Toole briefly shared with the School Committee that all the students in the orchestra had to audition for the group and that four of the current members will be graduating in June. The students then performed for the School Committee.

### **4. PR Report**

#### **Appointments:**

April Dayton	Food Services	Davis
Enid DeCastro	LTS TA/BT	Davis
Aaron Zhao	Per Diem Substitute	District
Madeleine Woolnough	Per Diem Substitute	District
Juliana Baer	Per Diem Substitute	District
Emily Harrington	Per Diem Substitute	District
Julia Palazzo	Per Diem Substitute	District
Michelle Connolly	Per Diem Substitute	Lane

#### **Resignations:**

Amy Signorello	Food Service Worker	BHS
Amanda Boglarski	Teaching Assistant	Davis
Jeffrey Davis	Teaching Assistant	Davis
Emma Heslop	Teacher	Davis
Shauna DeCoteau	Teacher	Lane
Mark Staplin	Per Diem Substitute	JGMS
Erin Sarpard	Teacher	JGMS
Andrew Sullivan	Custodian	District
Lester Eggleston	Director of Guidance	BHS
Justin Kennedy	Social Studies Teacher	BHS
Rick Dovidio	Admin Asst Accts Payable	Central

#### **Retirements:**

Mr. Conrad and all School Committee members thank Ken Whitter for all he has done for the district, especially during COVID. Mr. Whitter came up with as many ways possible to ensure all students were feed during the COVID crisis.

## **5. Cap Ex Update**

Ms. Kirrane and Mr. Alani gave an overview of all the projects coming up in the Town and district. Some of the school projects will involve painting at BHS and Davis, floor replacement at JGMS. Space modification program in the Library at Lane. Old and new science and art tables. Roof replacements will need to happen at both Lane and Davis in FY 26. Recent and potential proposals that will take place in the next six-years:

- All schools- security/safety study & system (FY25)
- All schools- intrusion detection security systems (FY27)
- Solar screening/window blinds- annual capital maintenance (tbd)
- Energy management System (EMS)
- Microgrid (Town campus)
- Elevator upgrades- due to new door safety requirements

## **6. Policy Review: LBC- Relations with Nonpublic Schools- 1<sup>st</sup> READ**

Mr. Conrad expressed to the School Committee the need to update the LBC- Relations with Nonpublic Schools policy that has not been updated since 2004. Through this first read members will see that the policy has been updated to fit Bedford. However, no other changes have been made to the process that is in place at present.

## **7. Job Description- Vote: Director of Human Resources**

Ms. Mehta-Green made the following motion: **To accept the updated job description for the Director of Human Resources as presented.**

**MOTION SECONDED by Ms. Scoville**

**MOTION APPROVED 4-0-0**

<b>Ms. Scoville</b>	<b>Yes</b>
<b>Mr. Morrison</b>	<b>Yes</b>
<b>Ms.Mehta-Green</b>	<b>Yes</b>
<b>Ms. McGinley</b>	<b>Yes</b>

**Job description- Food Services Director-1<sup>st</sup> READ.** Mr. Conrad explained that due to Mr. Whittier's retirement it was necessary to update the job description. A vote will need to be taken at the next meeting.

## **8. Vote on Dollar Amount for NOLAs**

Mr. Conrad made a request to the School Committee to review, discuss and vote on a salary increase for all non-aligned staff members in the amount of \$99,500.

Ms. Mehta-Green made the following motion: **To authorize a budget transfer from school committee reserve to salary accounts in the amount of \$99,500 for cost of living increases for non-aligned employees on individual employment contracts.**

**MOTION SECONDED by Ms. Scoville**

**MOTION APPROVED 4-0-0**

<b>Ms. Scoville</b>	<b>Yes</b>
<b>Mr. Morrison</b>	<b>Yes</b>
<b>Ms.Mehta-Green</b>	<b>Yes</b>
<b>Ms. McGinley</b>	<b>Yes</b>

## **9. Superintendent Report**

Mr. Conrad reported the following to the School Committee during his Superintendent's report. Mr. Conrad and Ms. Clifford attended the EI Awards night at JGMS this evening. Mr. Conrad thanked Ms. Powers and her staff for putting together such a wonderful event. Mr. Conrad also commented that Ms. Powers had secured the Cummings Grant, which would be used to support adult EL language learners. More information will be in the Friday letter. Congratulations to Ms. Powers for her efforts in securing this much-needed grant. Graduation is June 1<sup>st</sup>. Reminder no school on Monday, May 29, 2023 due to Memorial Day. Waste sorting and reduction happening at JGMS and BHS is going well. A large improvement in waste management has been seen in a short amount of time. Senior Stroll will happen tomorrow night prior to the prom. SEPAC will be holding an event at Red Heat on June 13<sup>th</sup>. Chop the walk will happen at Lane. Concerts will be held at Lane and JGMS. Sign up for the BEST Color run this fall are ongoing.

## **10. Superintendent Evaluation**

Mr. Morrison needs feedback from all School Committee members by Tuesday so he can compile all the information for the final document to be presented and voted on at the next meeting.

## **11. Minutes**

No minutes

## **12. Adjournment**

Ms. Mehta-Green made the following motion: **8:43 PM to adjourn into Executive Session to Discuss the Deployment of Security Personnel or Devices, or Strategies with Respect thereto**

**MOTION SECONDED by Ms. Scoville**

**MOTION APPROVED 4-0-0**

<b>Ms. Scoville</b>	<b>Yes</b>
<b>Mr. Morrison</b>	<b>Yes</b>
<b>Ms.Mehta-Green</b>	<b>Yes</b>
<b>Ms. McGinley</b>	<b>Yes</b>

**Exhibits/Documents**

**Cap Ex Update**

**Superintendent Evaluation**

**Job description-Director of Human Resources**

**Job description-Director of Food Services**

**Draft Minutes**

**Policy review- LBC- relations with nonpublic schools**

  
\_\_\_\_\_  
**School Committee Secretary**

*9/12/23*  
\_\_\_\_\_  
**Date**