

DRAFT

BEDFORD SCHOOL COMMITTEE

May 24, 2022

Meeting location:

**Hanscom Air Force Base
200 Hanscom Drive
Bedford, MA
and Telecast remotely via ZOOM**

1. Call to Order

At 7:05 PM, Ms. Scoville called to order the meeting of the Bedford School Committee. Other members present included Ms. Guay, Ms. Mehta-Green, Mr. Brosgol, Mr. Morrison, Student Representative Prakar Guta, and Hanscom Representative Sarah McGinley

A moment of silence taken at the start of the meeting in recognition for the Uvalde Texas School shooting victims and survivors.

2. Public Comment

Nicolas Howard
7 Daniels Road

Mr. Howard stated his opposition to changing the middle school math leveling.

Coreen Garrett
16 Reed Lane

Ms. Garrett stated that she is opposed to removing leveled math. Disappointed that parents were not informed first of the proposed change before the subject was presented to School Committee

Leah Walton

110 Concord Road

Ms. Walton stated that she had sent a letter to members of the School Committee concerning the proposed change to 6th grade math leveling. Ms. Walton would like to see more recommendations from educators. She believes middle school leveling should not be happening, as it is not equitable for all students in the current model.

Erin Campbell
2 Anthony Road

Ms. Campbell ask if any thought had been given to use student focus groups during the process of determining math-leveling change.

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43 **3. PR Report**

44 **Appointments:**

45 Ayesha Thomas	LTS Preschool Teacher	Davis
46 Mei Yuk Lui	1.0 TA/BT ESY	Davis
47 Chad Chaffee	5 Day Building Sub	BHS
48 Emily Martin	Per Diem Sub	District
49 Lynn Shanahan	Per Diem Sub	District

50
51 **Resignations:**

52 Jennifer Lucey	Special ED TA/BT	Davis
53 Shannon Keele	School Adjustment Counselor	Davis
54 Donna Papalardo	Title I Tutor	Lane
55 Taylor Scoppa	SPED Teacher	JGMS
56 Kathy Webster	Nurse	JGMS
57 Dawn Davies	SPED Liaison	JGMS
58 Francine McColgan	World Languages Teacher	BHS
59 Joshua Spirin	Academic Achievement Teacher	BHS
60 Karen Santos	EA Skills Center	BHS
61 Jessica Johnson	Per Diem Sub	District

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63 **4. Field trip Review:**

- 64 • 8th Grade Canobie Lake Park, Salem, NH- June 2022
- 65 • BHS Belize Trip- 2023

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67 Mr. Conrad gave a brief statement on behalf of Mr. Casey and the 8th grade team. This trip an
68 annual trip taken by 8th grade students. The School Committee permission for this trip is required as
69 the trip takes place in New Hampshire. Scholarships are available and the cost per student is
70 approximately \$35.00.

71
72 Mr. Brosgol made the following motion:

73 **MOVED: Motion to approve the 8th Grade Canobie Lake Park Field Trip, June 2022 at no cost**
74 **to school/district.**

75 **MOTION SECONDED by Mr. Morrison**

76 **MOTION APPROVED 5-0-0**

77 Ms. Guay	Yes
78 Ms. Scoville	Yes
79 Mr. Brosgol	Yes
80 Mr. Morrison	Yes
81 Ms. Mehta-Green	Yes

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83 Ms. Billouin presented on overview of the Belize trip to the School Committee. Students in grades
84 10-12 will be eligible to attend. During the 8-9 days on the trip, students will participate in hiking,
85 boating, swimming and local culture. Juniors missed this trip previously due to COVID-19 concerns

and restrictions. Trips such as these are an extension of the classroom. Mr. Griffin will participate in this trip even though he will be retired.

Mr. Brosgol made the following motion:

MOVED: Motion to approve the BHS field trip to Belize 2023 at no cost to the district

MOTION SECONDED by Mr. Morrison

MOTION APPROVED 5-0-0

Ms. Guay Yes

Ms. Scoville Yes

Mr. Brosgol Yes

Mr. Morrison Yes

Ms. Mehta-Green Yes

5. BHS Curriculum Review Guidelines

Dr. Clifford presented the following during her presentation to the School Committee on the Curriculum Review Process. Dr. Clifford express as part of her presentation that the document she shared had to be created because no such document had really existed before, even though curriculum reviews had always been done in previous years. Some of the highlighted topics of the presentation were:

What is a curriculum review cycle?

- The review cycle is part of the system's commitment to thoughtful, continual improvement in the Bedford Public Schools.
- The review cycle is aligned with, and supports the system's District Improvement Plan, and the School Improvement Plans created by each school.
- All curriculum development must align with and be informed by the Massachusetts Curriculum Frameworks as well as College Board, ACT, and Advanced Placement course content expectations.

The Curriculum Review Cycle is designed to meet the following needs:

- Support both curriculum changes and instructional improvement.
- manageable for elementary teachers who are impacted by changes in many instructional areas.
- equitable distribution of funding for materials, staffing, curriculum work, and professional development.

Who is involved in the "Curriculum Review Cycle" ?

- Each curriculum content areas has a Curriculum Steering Committee.

- Representatives of all school buildings, including teachers and administrators.
- The PA/PD and Curriculum Coordinator (or teacher) serve as co-chairs of each steering committee.
- All curriculum decisions affecting a particular content area are developed in consultation with its Curriculum Steering Committee.

There are four Phases in the K-12 Curriculum Review process. The 2022-2023 Curriculum Review will begin with Math. During Phase One, the review will look at the instructional practice and curriculum. To help organize the move forward to meet the needs of all students. The math curriculum is tied to the School Improvement Plan, which changes every 3 years. School Committee will get regular updates as to the progress made throughout the Curriculum Review Process.

6. Literacy Planning Committee Update

Dr. Clifford presented a Literacy Plan update to the School Committee. Dr. Clifford started her presentation by thanking Andrea Salipante and Betsy Wilson for all their hard work with the Literacy Plan, which started prior to the COVID-19 Pandemic. The Literacy Plan is an active document with changes made on a regular basis. The five goals of the Literacy Plan are:

1. Vision/Leadership/Communication
 - a. District Improvement Plans
 - b. Davis/Lane Strategic Objectives
 - c. JGMS
 - d. BHS
2. Assessments
 - a. DIBELS- Grades K-5
 - b. Track My Progress- Grades 1-8
 - c. IReady- Grades 9-10
 - d. Data sweeps
3. Intervention Process
 - a. Evaluation of progress/next steps
 - b. Meeting benchmarks
 - c. SST
 - d. Share data with district staff, School Committee, Parents
4. Core Curriculum/Instruction
 - a. Core Tier 1 Literacy Instruction
 - b. New units of study coming out K-2
5. PD/Coaching

7. Extended School Year Update

Ms. Vines presented an update on the Extended School Year (ESY) to the School Committee. During Ms. Vines presentation she clarified the ESY is not summer school but rather an opportunity to assist students with IEPs not to regress over the summer. Some students have goals that need to be met and skills that need to be taught that may not have happened by the end of the school year, especially if a student's IEP was signed in April. They have not had a chance to obtain the skills or services before the school year ends. ESY is not a guarantee to all students with IEPs each year. This year ESY will see some changes because of responses to a family survey that was sent out a few months back. With these changes, Ms. Vines hope that students and families will take part in other summer activities, camps or family vacations. For those students participating in ESY and Kids Club or Summer Adventures, transportation from ESY to either program will be provided by BPS.

8. Superintendent's Report

Mr. Conrad presented to the School Committee the following during his Superintendent Report. Mr. Conrad took a moment to acknowledge the tragic events that just took place in Uvalde, Texas and stated that a police presence would be visible at Davis and Lane due to scheduled events happening at each school. The 6th grade Natures Classroom trip went really well. The 8th grade students are currently in Washington, DC. Pool testing numbers are improving. An update will be given in the Friday letter from Mr. Conrad. Tomorrow at 4:30 is the Senior Stroll and Prom. Gradation is June 2nd. The all night gradation event is in need of support. Bedford Youth/Family Center –Summer Plans will also be included in the Friday letter. Lane has a music event being held on Thursday. Meeting with DESE tomorrow regarding Pool Testing Funding. Mr. Conrad gave a huge thank you to all the school nurses for their hard work this year with Pool Testing.

9. Draft Minutes

Moved to next meeting on June 14, 2022

10. Adjournment

Mr. Brosgol made the following motion: **10:00 PM to adjournment into Executive Session for Purpose of Contract Negotiations- not to re-open in Open Session.**

MOTION SECONDED by Mr. Morrison

MOTION APPROVED 5-0-0

Ms. Guay Yes

Ms. Scoville Yes

Mr. Brosgol Yes

Mr. Morrison Yes

Ms. Mehta-Green Yes

Exhibits/Documents

Field Trips: 8th grade Canobie Lake-June 2022; BHS – Belize Field Trip 2023

Draft Minutes for 5-10-2022

219 Literacy Planning Committee Update
220 Extended School Year Update
221 BPS Curriculum Review guidelines

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School Committee Secretary

6/28/22

Date