

BEDFORD SCHOOL COMMITTEE

June 8, 2021

Live Virtual Online Meeting using ZOOM Audio/Video Conference Software

*** Due to the COVID-19 Crisis, this meeting was live-streamed over the internet using ZOOM video/audio conferencing software in order to adhere with social distancing measures put in place by Governor Baker. This meeting was open to the public for live chat during Public Comment.*

1. Call to Order

At 7:35Ms. Scoville called to order the meeting of the Bedford School Committee. Other members present included Ms. Guay, Mr. Morrison, Ms. Santiago, Mr. Brosgol and student representative Ryan Doucette.

2. Comments from Public

Public comment is available through the webinar feature of Zoom™.

Participants are instructed to use the "raise hand" function in the software and add their name using the "chat" function. Mr. Conrad will invite the panelist into the webinar and each person is allowed three minutes to comment.

No Public comments

3. PR Report

Transfers:

Gretchen Grant	0.4 Skills Center Teacher	JGMS
Elizabeth McCarthy	0.5 Adjustment Counselor	JGMS
Gregory Hinz	0.5 Health Teacher	BHS

Retirements:

Barbara Collins	1.0 EA	Davis
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Resignations:

Lenore Zavalick	1.0 Elementary Teacher	Lane
Kristen Milano	Adjustment Counselor	BHS

Appointments:

None

Substitutes:

None

Coaches:

None

4. Literacy Planning Committee Update

Dr. Clifford presented to the school committee members an update from the Literacy Planning Committee. During her presentation Dr. Clifford highlighted several of the goals that the Literacy Committee has focused on and will continue to improve upon in the coming school year. Dr. Clifford stated that this is a three-year plan with many of the items already in progress. Communication with families is a key component; with a heavy emphasis on improving reading and writing for all students

Goal 1

- Vision, leadership, district goals
- Make sure funds are used wisely for professional development
- More professional development on Foundations for Lane School personnel
- Coaching is an important piece
- On-going use of Tiered instruction in a Response to intervention Model (RTI)
- 6th grade reading and writing class
 - Double the instructional time, scope
- Summer work will focus on writing and reading

Goal 2

- Create assessments
- Create an assessment calendar
- Get more information out to families to educate them better about assessments
- Use tools such as
 - IReady
 - Track My Progress
- Hold data meetings three times a year, the beginning, middle and end of year
 - Share data with parents, RTI team and teachers

Goal 3

- Intervention
- When will they happen, what in the process
- RTI Model at all schools
- Different assessments need once students enter sixth grade

Goal 4

- Curriculum assessment
 - Examine units of study
 - Writing
 - Reading
 - Co-Teaching model

Goal 5

- Professional development
- Evaluation process
- Evaluation of coaching

5. Superintendent Evaluation

Mr. Brosgol went through the school committee's written responses of the evaluation of superintendent Conrad. Mr. Brosgol reviewed the entire 12-page document of the committee's responses to question asked regarding to Mr. Conrad's performance as Superintendent of Bedford Public School District during the 2020-2021 school year.

6. Superintendent's Report

Mr. Conrad informed the committee that he would provide them under separate cover a copy of the Entry Findings that he had received prior to the meeting. Also Mr. Conrad gave the reasoning for the half day on Tuesday as necessary to help cool down the buildings due to the extreme heat and humidity and that Wednesday would be a regular $\frac{3}{4}$ day for all students. Eight portable air conditioners were acquired through the facilities department for the Lane School. DESE 2021/2022 school year guidance will not require that masks be worn. However, students and staff participating in summer programs this year will have to continue to abide by the current protocols and wear masks. Cafeteria's will be back in use in the fall, MERF 15 filters will remain, HVAC will continue to run at high levels, HEPA filtration will remain in place at all buildings. Hand sanitizing stations, wipes and other PPE will be available at all schools. The play "You're a good man Charlie Brown" will take place on Friday and Saturday. Summer school update by school was as followed: grades K-2-88% of families said yes to summer school invite, at Lane 150 students were invited and half accepted. At JGMS 124 students were invited to summer school and only 20 accepted. BHS invited 64 students and only seven students accepted. Students attending summer school have been connected to town activities. All summer school staff have been hired. Lastly, Officer Wardwell is retiring at the end of this school year and Officer Hunt will take his place as the school resource officer.

7. Minutes

Mr. Morrison made the following motion:

MOVED: Motion to approve minutes from May 25, 2021

MOTION SECONDED by Ms. Santiago

MOTION APPROVED 5-0-0

Ms. Santiago	Yes
Ms. Guay	Yes
Ms. Scoville	Yes
Mr. Morrison	Yes
Mr. Brosgol	Yes

8. Adjournment

Mr. Morrison made the following motion:

MOVED: Motion to adjourn at 9:19 p.m., not to reopen.

MOTION SECONDED by Ms. Santiago

MOTION APPROVED 5-0-0

Ms. Santiago	Yes
Ms. Guay	Yes
Ms. Scoville	Yes

Mr. Morrison
Mr. Brosgol

Yes
Yes

Exhibits/Documents

**PR Report
Minutes**



School Committee Secretary

9/9/21

Date