

BEDFORD SCHOOL COMMITTEE
March 23, 2016
Bedford High School - Large Group Instruction Room

1. Call to Order

At 6:32 p.m., Mr. McAllister called to order the meeting of the Bedford School Committee. Other members present included Mr. Brosgol, Ms. Guay and Ms. Santiago. Mr. Pierce arrived at 6:36.

2. Comments from Public

None

3. Personnel Report

Mr. Sills asked the School Committee to approve a field trip request for the DECA National Competition in Nashville, TN, from April 22-27, 2016. No more than 8 students from grades 11 and 12 will attend. There is no cost to the school and no days of school will be missed.

Ms. Guay made the following motion:

MOVED: That the School Committee approve the field trip for a maximum of 8 students in grades 11 and 12 to attend the DECA National Competition in Nashville, TN, from April 22-27, 2016, at a cost of approximately \$900-\$1,300 per student and at no cost to the schools.

MOTION SECONDED by Mr. Brosgol

MOTION APPROVED: 4-0

Mr. Sills asked the School Committee to approve a field trip request to take the entire fifth grade class to "Take Flight Adventures" in Kittery, ME, on May 12th and May 13th. BEST will partially fund the trip and there will be no cost to the school. Half of the grade will go on May 12 and the other half will go on May 13th.

Ms. Guay made the following motion:

MOVED: That the School Committee approve the field trip for the 5th grade class to go to "Take Flight Adventures" in Kittery, ME on May 12 and May 13, 2016, at a cost of \$16 per student and no cost to the schools.

MOTION SECONDED by Mr. Pierce

MOTION APPROVED: 5-0

Mr. Sills announced the following personnel items:

Resignations

- Henry Turner, Principal, Bedford High School
- Alexandra Vermot-Gaud, Special Education TA/Behavioral Specialist, Davis School
- Ahmad Abdul-Rahim, Direct Study Teaching Assistant, Bedford High School

Leave of Absence

- Susanne Brueggeman, unpaid LOA, Davis School, from 3/21/16-4/22/16

Appointments

- Julie Mello, Speech & Language Long Term Sub, Davis School, from 3/21/16-4/22/16
- Michelle Najarian, Special Education TA-Long Term Sub, John Glenn Middle School
- Joseph Vines, Special Education Teacher/Inclusion, John Glenn Middle School

Extracurricular Appointments

High School:

Charles Humphrey	S.A.D.D. Advisor 2015-2016
Tammy Burke	Winter Cheerleading
Joseph Pike	Indoor Track & Field
Sophia Grammenos	Assistant Indoor Track & Field
Vinnie McGrath	Varsity Boys Basketball Coach
Jeff McGrath	JV Boys Basketball Coach .7
Akil Mondesir	JV Boys Basketball Coach .3
Darin McDonald	Freshman Boys Basketball Coach .8
Nuri Barlas	Freshman Boys Basketball Coach .2
Matt Ryan	Varsity Girls Basketball Coach
Jim Greenwood	JV Girls Basketball Coach
Terrance Favors	Freshmen Girls Basketball Coach
Gerry Peters	Rifle Advisor
Peter Dion	Varsity Ice Hockey Coach
Michael Sargent	Assistant Varsity Ice Hockey Coach
Beth Billouin	Varsity Swimming Coach
Lydia Vilet	Assistant Swimming Coach
Derek Johnson	Varsity Ski Coach
Shawn Pimentel	Varsity Wrestling
Amanda Rabesa	Athletic Trainer – Winter
Joe Pike	Head Coach – Boys Outdoor Track
Sophia Grammenos	Assist Coach – Outdoor track
Joel Hebert	Head Coach – Girls Outdoor Track
Charles Humphrey	Assistant Coach – Outdoor Track
Gunnar Olson	Head Coach – Varsity Baseball
Tim French	Assistant Coach – Varsity Baseball
Joseph Johnson	Head Coach – JV Boys Baseball
Dennis Walsh	Head Coach – Varsity Softball
Meagan Asp	Assist Coach – Varsity Softball
Lisa Predaina	Head Coach – JV Softball
Jeff LoPresti	Head Coach – Varsity Boys Lacrosse
Derek Johnson	Head Coach – JV Boys Lacrosse
Devon Hatch	Head Coach – Varsity Girls Lacrosse
Bev Barton	Head Coach – JV Girls Lacrosse
John Geilfus	Head Coach – Varsity Boys Lacrosse
Marjorie Marino	Head Coach – JF Boys Tennis
Alyssa La Pane	Head Coach – Varsity Girls Tennis
Roseann Ham	Head Coach – JV Girls Tennis
Amanda Rabesa	Athletic Trainer – Spring

Middle School

Dave Boschetto	Boys Basketball Coach
Brian Monahan	Girls Basketball Coach
Ken Norling	Athletic Coordinator
Amy Budkha	Musical Director
Barbara Ferri	Assist. Musical Director
Linda Aiken	Musical Theater Conductor
Libbey Beinert	Musical Theater Choreographer

Sean Waldron
Jen Naylor
Ken Norling
Al Dougherty

Baseball Coach
Softball Coach
Outdoor Track – Head Coach
Outdoor Track – Assist. Coach

4. Lane School Schematic Design and Estimate Update

Mr. Justin Humphreys from TBA Architects provided a schematic design and estimate update to the School Committee based on the “1C” design selected at the previous meeting. This design features 6 classrooms added to the west wing of the Job Lane School, a reconfiguration of the current office space, an expansion of the cafeteria, a redesigned central staircase, and a conversion of the computer lab into two foreign language classrooms. Mr. Humphreys also presented plans for two different expansion plans for the parking lot abutting the playground.

The new project cost estimate of \$3,468,839 and does not include the office work or parking expansion. It does include a 10% contingency- down from 20% as presented at the last meeting.

The project cost of \$3,916,985 includes the office work and the larger of the parking lot expansions, and includes a 10% contingency. TBA also recommends a total project cost of \$4,136,027 to factor in change orders during the construction process.

Ms. Santiago asked if the \$4,136,027 included the playground relocation. The answer was yes, and Mr. Sills also informed the Committee that the playground is up for renewal in FY’18 with some DPW funds that will be available to help with that. Ms. Santiago also asked for details about “greener” technology being used in the construction process and was informed about LED lights and toilets that used less water

Mr. Pierce went through each item and noted that many of them were required by code, and not just add-ons that the School Committee wanted. The base cost of the expansion seemed to very close to the original estimate, but the additional required changes to the cafeteria, stair, and bathrooms were largely responsible for the cost increase.

Mr. Pierce also asked for more information on the trees that were going to be removed during the construction process. Mr. Alani, Facilities Director, said that he has discussed this issue with the Arbor Resources Committee. It appears that there will be 2 trees removed from the front near the café and approximately 20 in back to accommodate new parking. Mr. Alani agreed to replace trees (around town) in exchange for the tree loss at Lane School

Mr. Pierce also questioned Mr. Humphreys about the additional \$225,000 set aside in the proposal. Mr. Humphreys said that this amount was set aside in case anything popped up during construction since the school building is old. Mr. Pierce suggested calling this money a construction contingency and to agree to return the money if it was not used.

Mr. Brosgol asked if the chain link fence along the perimeter of the fields would stay. Mr. Humphreys said yes.

Mr. Brosgol asked about the sequence of the construction projects, if all phases were approved. Mr. Humphreys outlined the following:

Summer 2016	Lay steel foundation for new, start cafeteria, re-do the computer room for the two new classrooms
School year 2016-17	Construction of new area
Summer 2017	Re-do the internal stairs Reconfigure library and offices

Ms. Guay asked how many extra parking spots would be created. Mr. Humphreys answered 46.

Ms. Guay asked if there were plans for adding an area for Special Education team meetings. Mr. Humphreys said yes in the office area.

Ms. Guay asked about the change order process. Mr. Humphreys explained that change orders are more likely to arise due to the fact that this is a renovation project too. When something arises that causes a change from plan, the Building Committee will approve it before work begins on it.

Ms. Guay asked Mr. Humphreys if he felt rushed during this process so far. He said no that he understands that this is the nature of school building projects. He feels that the schools have been very responsive to him and believes “we are off to a good start”.

Mr. McAllister said he is concerned that the contingency amount is too low. He would prefer moving forward with a fifteen percent contingency level rather than have a 10 percent contingency level and another \$225,000 set aside for construction surprises.

Mr. Sills suggested that adding a few parking spaces to the base project (\$40,000). Mr. Humphreys and the School Committee agreed.

Mr. Humphreys mentioned that the Conservation Commission wanted to see the site plan but they indicated that they did not think there would be any issues.

School Committee members discussed the fact that the community may feel that this project is rushed. However, they all believe that this has been a thoughtful process so far and that everyone has learned a lot in the process.

Mr. Sills asked the School Committee to consider moving the project forward as follows:

\$3,916,985 construction fees, FF& E, and Miscellaneous
\$175,000 extra 5% contingency (to bring total to 15%)

He noted that the proposal will include a parking lot phase and an office renovation phase, which can be eliminated if necessary.

Mr. Brosgol made the following motion:

MOVED: That the School Committee approve the cost of the Lane School renovation project to be no more than \$4,091,985,

MOTION SECONDED by Mr. Pierce

MOTION APPROVED: 5-0-0

Mr. Sills left the meeting at 7:30pm. Mr. Brosgol left shortly thereafter.

5. Superintendent's/Personnel Report

Ms. Saltee asked the School Committee to consider approving two job descriptions which were developed as a result of the FY'17 budget process. She presented the English Language Arts Curriculum Director description and the K-12 English Language Learner Coordinator position for consideration. She noted that the School Committee had seen these descriptions previously.

Ms. Guay asked if ELL teachers are required to speak a second language. Ms. Saltee said no.

Ms. Santiago made the following motion:

MOVED: That the School Committee approve the English Language Arts Curriculum Director job description as presented tonight.

MOTION SECONDED by Mr. Pierce

MOTION APPROVED: 4-0-0

(Mr. Brosgol was absent at this point in the meeting)

Ms. Santiago made the following motion:

MOVED: That the School Committee approve the K-12 English Language Learner Coordinator description as presented tonight.

MOTION APPROVED by Mr. Pierce

MOTION APPROVED: 4-0-0

(Mr. Brosgol was absent at this point in the meeting)

Ms. Saltee explained the high school Principal search has begun. There have been approximately 40 applicants. The Search Committee will interview 12 candidates. She explained that she has coordinated three focus groups (parents, students and teachers) to understand what qualities are important. She expects interviews to begin the first week of April. All in all, she is feeling positive with the amount and quality of the candidates.

6. Minutes for Approval

Mr. Pierce made the following motion:

MOVED: That the School Committee approve the minutes of the January 26, 2016 School Committee meeting as amended.

MOTION SECONDED by Ms. Guay

MOTION APPROVED: 3-0-1

(Mr. Brosgol was absent. Ms. Santiago abstained)

7. Adjournment

Mr. Pierce made the following motion.

MOVED: Motion to adjourn at 8:00 p.m., not to reopen.

MOTION SECONDED by Ms. Guay

MOTION APPROVED 4-0-0

Roll Call Vote:

Mr. McAllister	Yes
Ms. Guay	Yes
Mr. Brosgol	absent
Mr. Pierce	Yes
Ms. Santiago	Yes

School Committee Secretary

Date

BEDFORD SCHOOL COMMITTEE

March 23, 2016

Exhibits/Documents

- Lane School Schematic Design & Estimate Update dated March 23, 2016
- English Language Arts Curriculum Director job description
- K-12 English Language Learner Coordinator job description
- Draft of minutes from the January 26, 2016 School Committee meeting