

BEDFORD PUBLIC SCHOOLS

EDUCATIONAL FIELD TRIP REQUEST

Note: Trips of 150+ miles from Bedford, or overnight trips **MUST** have School Committee approval **PRIOR** to the trip. Please submit at least five (5) weeks prior to the trip.

Name: Nadine Coletta **Date:** January 8, 2023
School: John Glenn Middle School
Teacher(s) 6th Grade Teachers, teaching assistants, and staff
Grade(s) 6 **# of Pupils:** around 200
Destination: Nature's Classroom, Freedom New Hampshire

Trip Date(s) 11/6-8/2024 **Departure** 9:00am on 11/6 **Return** 2:00pm on 11/8

Out-of-State: (☒) yes () no **If yes, please complete the Out-of-State Guidelines form**
Overnight: (☒) yes () no

Chaperones: Maintain a 10:1 ratio with
at least 2 adults in each
cabin.

Educational Aims:

Please see attached sheet.

Estimated Expenses:

Transportation Cost: 135 **Cost to Pupil** 365
Provider: Yankee Bus
Admission 500 **Substitute Needed** () Yes
Cost to School None (☒) No

Approvals:

Program Administrator/Director

Date

Principal

Date

Superintendent/Designee

Date

Out-of-State:

School Committee Approval: () Yes () No **Date:** _____

Memo

To: Principals/Program Administrators and Directors
From: Superintendent
Re: OUT-OF-STATE FIELD TRIPS/OVERNIGHT FIELD TRIPS

School Committee members have requested more detailed information when presenting an out-of-state field trip or overnight field trip request. I would ask that you forward answers to the following guideline questions so that I can include them with your request. Please attach as well any documentation/itinerary that may prove informative.

1. Dates of trip – will students be missing any school time.

Nov. 6-8, 2024. Student will be engaged in this trip in lieu of school.

2. Reason for trip.

Educational and Social/Emotional. See attached sheet for details.

3. Number of students participating and grades involved. How will students be selected?

Approximately 200. This trip is open to all 6th grade students.

4. Cost to students.

\$500.

5. Cost to school.

\$0

6. Transportation – public, private, school van, etc.

Private- Yankee Bus Company

7. Chaperones – number, names. Please remember that if it is an overnight trip and attended by male and female students, a male and female chaperone is required.

Most 6th grade teachers, teaching assistants, and staff. School administrators and support staff will also be included.

Requests that do not have this form attached will be returned to the teacher. All approvals by School Committee need to be submitted one month in advance. Faculty should not discuss trips with students/parents before School Committee approval has been given. Thank you for your attention to this.

Nadine

John Glenn Middle School



Grade 6 Trip

November 6-8, 2024

January 8th, 2023

Dear School Committee Members,

The Grade Six teachers would like to offer Nature's Classroom for an twelfth year next fall. Nature's Classroom is a prominent education company that specializes in planning and executing educational programs. We have had a great experience with this program in the past, and feel that the educational, as well as the social/emotional, benefits that it has provided the students in the past is important and would benefit the incoming students next year as well.

The trip we would like to participate in is a three day, two night program located at Camp Cody in New Hampshire. It offers lodging and meals for the students and chaperones, as well as a curriculum during the day that is aligned to state standards and current curriculum. The programming allows the participants the opportunity to engage in many hands-on activities and unique experiences. Teachers will have the opportunity to work with the Nature's Classroom staff to choose curriculum that matches what is covered in the 6th grade, as well as including programming in the areas of team building and a low ropes course to help promote class unity as the students transition to middle school.

We would offer this program to all sixth grade students. The dates available for next year are November 6-8, 2024. Chaperones would include the grade six teachers and teaching assistants, as well as the program leaders and staff that would meet us on location and accompany us throughout the experience. Will will have at least 2 adults in each cabin of the same gender as the students.

The cost this year has increased by \$20 per student from last year. Nature's Classroom has raised their rate to \$365 per student. This covers meals, lodging, and programming during the stay. We recognize that this may be a hardship for many families, and have already been planning ways to fundraise to help provide scholarships. We will also need to cover the cost of the buses, but have not yet received the quote for this portion of the cost. We estimate the total cost per student will be \$500. In the event of a change in the operational costs for the buses we may need to adjust the final cost of the trip in the fall. The price represents operational costs, including an increase in fuel costs, food costs, and personnel cost.

Thank you for your consideration,

The Grade Six Teaching Team