

BEDFORD PUBLIC SCHOOLS
EDUCATIONAL FIELD TRIP REQUEST

Note: Trips of 150+ miles from Bedford, or overnight trips MUST have School Committee approval PRIOR to the trip. Please submit at least five (5) weeks prior to the trip.

Name: Deborah Darlington Today's Date: 2/13/24

School: Bedford High School

Teachers: 1

Grades: 11 and 12 (mostly 12) # of Pupils: 32

Destination: Nashua National Fish Hatchery, Mine Falls Park

Location: Nashua, NH

Trip Dates: April 4 2024 Departure: 8:00 am Return Time: 2 pm

Out of State: (X) yes () no *If yes, please complete the Out-of State Guidelines Form*
Overnight: () yes (X) no

Chaperones: Deborah Darlington

Educational Aims: Students in AP Environmental Science will first get a 1 hour tour of the National Fish Hatchery. They will see first-hand how land-based aquaculture can support both sport fishing and food production, which is a topic included in the curriculum. We will then travel by bus to Mine Falls park to conduct various outdoor activities, such as water quality tests and identification of larval insects as indicators of pollution.



Estimated Expenses:

Transportation: 1 Bus
Cost to Pupil (TBD, waiting on bus quote) ~ \$20
Transportation Provider: Bedford Charter

Admission cost: none
Total student cost: \$20 plus packed lunch

Substitute Needed: 1
Cost to School none

Approvals:

	<u>2/14/24</u>		
Program Administrator/Director	Date		
	<u>2/14/24</u>		
Principal	Date	Superintendent/Designee	Date

Out-of State:

School Committee Approval: () Yes () No Date _____

BEDFORD PUBLIC SCHOOLS
BEDFORD, MASSACHUSETTS 01730

WAIVER FORM

(Student's Name)

(Activity)

(Date)

I the undersigned student aged 18 or over, parent or lawful guardian of _____, a minor, do hereby consent to his/her participation in the above named activity which is a voluntary program offered by the Bedford Public Schools do forever RELEASE, acquit, discharge, and covenant to hold harmless the Bedford Public Schools and the Town of Bedford, its officers, agents, employees and attorneys from any and all actions, causes of action, (and) claims on account of, or in any way growing out of directly or indirectly, all known and unknown personal injuries or property damage which _____ (student) and/or I may now or hereafter have as the parent/guardian of said minor, and also all claims or rights of action for damages which said minor has or hereafter may acquire, either before or after he/she has reached his/her majority resulting from his/her participation in the aforementioned activity sponsored by the Bedford Public Schools.

(Signature of Parent/Guardian or Student 18 Years or Older)

(Date)

Code of Conduct

I understand that while attending a school field trip I am/my child is responsible for behaving within the expected standards of Bedford High School. I realized that discipline problems will be followed up by the Bedford High School Administration, and that repercussions may affect my/my child's participation in school groups including NHS, Drama, Athletics, etc.

The school policy on drugs and alcohol will be in effect during the field trip. As stated in the student handbook: The use or possession of drugs and alcohol on school grounds during the school day or at any school-sponsored activity is forbidden. Any violation of this rule will result in a ten-day suspension for a first offense, unless a student elects to participate in the Drug and Alcohol Diversion Program.

Student Responsibilities

Prior to the day of the trip, I will check with my teachers to inform them of the class that I will be missing and ask for any work that will be needed to make up. I understand that it is my responsibility to inform my teachers and schedule any missed work or tests. In addition, any material that is due on the field trip date will be turned in prior to departure for the trip.

Student Signature

Date

Parent Signature

Date

Trip Information:

If you have any questions or concerns please contact _____

Memo

To: Principals/Program Administrators and Directors
From: Superintendent
Re: OUT-OF-STATE FIELD TRIPS/OVERNIGHT FIELD TRIPS

School Committee members have requested more detailed information when presenting an out-of-state field trip or overnight field trip request. I would ask that you forward answers to the following guideline questions so that I can include them with your request. Please attach as well any documentation/itinerary that may prove informative.

1. Dates of trip – will students be missing any school time.

April 4th, 2024

2. Reason for trip.

Students in AP Environmental Science will first get a 1 hour tour of the National Fish Hatchery. They will see first-hand how land-based aquaculture can support both sport fishing and food production, which is a topic included in the curriculum. We will then travel by bus to Mine Falls park to conduct various outdoor activities, such as water quality tests and identification of larval insects as indicators of pollution.

3. Number of students participating and grades involved. How will students be selected?

All students enrolled in AP Environmental Science will be invited to attend. This includes 5 students in grade 11 and 27 students in grade 12.

4. Cost to students.

Admission to the fish hatchery is free. Students will only need to pay for the bus (about \$20, depending on how many students attend) as well as bring a lunch for themselves.

5. Cost to school.

None, except for a substitute.

6. Transportation – public, private, school van, etc.

Bedford Charter will provide transportation.

7. Chaperones – number, names. Please remember that if it is an overnight trip and attended by male and female students, a male and female chaperone is required.

Deborah Darlington, 508-527-3961.

Requests that do not have this form attached will be returned to the teacher. All approvals by School Committee need to be submitted one month in advance. Faculty should not

discuss trips with students/parents before School Committee approval has been given.
Thank you for your attention to this.