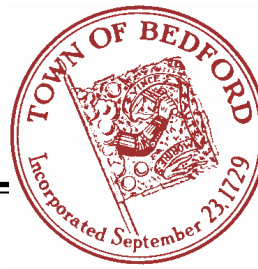


# TOWN OF BEDFORD

## DEPARTMENT OF PUBLIC WORKS

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314 THE GREAT ROAD  
BEDFORD, MASSACHUSETTS 01730

TEL: 781-275-7605  
FAX: 781-275-9010

Date: October 19, 2022

To: Sarah Stanton, Town Manager

CC: Philip Conrad, Superintendent

From: David Manugian, Public Works Director

**Re: Tree Donation at John Glenn Middle School**

Bedford residents Smriti and Prashanta Shrestha have generously offered to donate trees and a bench to the Town in honor of Prashanta's mother who passed away in 2021. They have been working patiently with the Public Works Department and an opportunity has come up to plant two Sweetbay Magnolias in front of the school administration offices where two conifers died this summer due to the drought. This species is on the Arbor Resources recommended species list and will add species diversity to the area.

We recommend the following terms:

1. The donor and the Town agree to meet and discuss the donation and general terms of the donation, including what is being donated and the expected period of maintenance of the trees;
2. A gift account will be set up for the donation;
3. The town will oversee the planting of the trees; and
4. All Boards and Committees with jurisdiction over the land or maintenance of the donation will approve prior to accepting the donation.

The Shresthas have met with the Town and agree to the location discussed. The Town will purchase and plant two Sweetbay Magnolias and be reimbursed through the gift account for the cost of the trees. Along with the trees the Town will install a small plaque flush with the ground. The Town will commit to maintaining the trees and plaque for twenty five years.

When a location for the bench is found Public Works will return to present the details.

Prior to any work being completed the Town will seek approval from the School Committee as well as the Select Board.

Public Works recommends the following motion:

**I move that the Select Board accept the donation of two trees by Prashanta and Smriti Shrestha as outlined in the memo from Public Works dated October 19, 2022.**