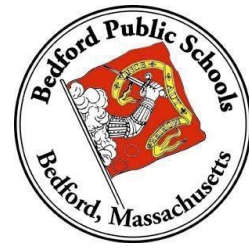


BEDFORD PUBLIC SCHOOLS



To: Members of the Bedford School Committee
From: Tricia Clifford, Ed. D., Assistant Superintendent
Cliff Chuang, Superintendent
Date: February 23, 2024
Subject: District Literacy Update to the SC

The District Literacy Leadership Team has met twice during the past three weeks, once on January 25th and again on February 15th. The following information outlines the agenda items for both of those meetings. Also included is the “Activity Timeline” for the meetings of the District Administrative Team, the District Literacy Leadership Team, and the “Science of Reading (SOR) Timeline” which includes modules for teachers and administrators.

District Literacy Leadership Team Agenda, January 25, 2024

- Team Introductions
- Meeting Norms
- [District Literacy Plan](#)
- Literacy Plan 2020 Vision Statement:

Bedford Public Schools is committed to making literacy a priority. We believe that through quality tiered literacy instruction, our students will be prepared for college, career and life beyond Bedford Public Schools. We want all of our students to have the skills to become literate citizens and pursue their dreams when they graduate from high school.

- Memo to School Committee, 11/27/23
Goal 4: Core Curriculum and Instruction
Action Step 1: Consistency in core, Tier I literacy instruction will be created at all grade levels.
Action Step 2: Core, Tier I literacy instruction will be differentiated at all grade levels.
Action Step 5: A clear scope and sequence for reading and writing in the content areas will be created, using a common template for curriculum mapping.
- The BPS District Improvement Plan-2.1 Implement the BPS Literacy Plan at all levels and for all students.
- Current Science of Reading and High-Quality Instructional Materials and context in Massachusetts.
- Number of Programs-Narrowing it down via an initial review
- Programs

The committee broke into six smaller groups that were charged with reviewing a specific program, which included reviewing information, and compiling their comments, in order to share out on February 29th to the entire committee. Each group was assigned a program to review, the programs are as follows:

- ❖ Core Knowledge Language Arts

- ❖ EL Education
- ❖ Into Reading
- ❖ My View
- ❖ Wit and Wisdom
- ❖ Wonders

- File Sharing/Google Drive
- Activity Timeline

District Literacy Leadership Team Agenda, February 15, 2024

- Initial Review Continuation
- Groups continued to work on reviewing programs.
- Review Activity Timeline
- Discussed next steps for our February 29th meeting.

Activity Timeline

Date	Activity
11/17	District Administrative Team Meeting-Initial Meeting
12/4	District Administrative Team Meeting-Planning Meeting
1/22	District Administrative Team Meeting
1/25	District Literacy Leadership Team- Initial Review Process
2/15	District Literacy Leadership Team- Initial Review Process
2/26	District Administrative Team Meeting
2/29	District Literacy Leadership Team- Overview of Process and Vertical Team confirmation. Determine Program A, B and C to conduct core program review. Overview of Program A
2/29-3/22	Review Core Program Round 1: Program A
3/21	District Leadership Team Meeting: Debrief Round 1 and Overview of Program B
3/25	District Administrative Team Meeting
4/22	District Administrative Team Meeting
3/21-4/12	Review Core Program Round 2: Program B
5/29	District Administrative Team Meeting

4/11	District Leadership Team Meeting: Debrief Round 2 and Overview of Program C
4/11-5/10	Review Core Program Round 3: Program C
5/9	District Leadership Team Meeting: Debrief Round 3
5/10	Questions sent to Publisher
5/14, 5/16 & 5/21	Publisher Roundtables and User Panels: <ul style="list-style-type: none"> 1. Program A 2. Program B 3. Program C
5/23	District Leadership Team Meetings: Review processes and make recommendations for next steps
5/28	Present recommendations and next steps to School Committee, at School Committee Meeting
6/12	District Administrative Team Meeting

SOR Timeline for Administrators K-5

1/3	SOR Admin Module 2: Oral Language and The Brain and Reading Assessments
1/31	SOR Admin Module 3: Features of Effective Instruction
2/28	SOR Admin Module 4: The Power of Phonemic Awareness
3/15	SOR Admin Module 5 and 6: Word Blending, and Role of Automaticity
3/20	SOR Admin Module 7: Text Reading
3/27	SOR Admin Module 8: Growing Vocabularies
5/8	SOR Admin Module 9: Building Comprehension
6/5	SOR Admin Module 10: Pulling it All Together: Literacy Leadership

SOR Timeline for Administrators K-5

2/7 (Davis and Lane)	SOR Teacher Module 1: The Brain and Reading
3/6 (Davis and Lane)	SOR Teacher Module 2: Oral Language and Literacy
3/15 (Davis and Lane)	SOR Teacher Module 3: Features of Effective Instruction

District Professional Development Day	SOR Teacher Module 4: The Power of Phonemic Awareness SOR Teacher Module 5: Word Blending
4/3 Davis 4/24 Lane	SOR Teacher Module 6: Role of Automaticity
5/15 Davis 5/29 Lane	SOR Teacher Module 7: Text Reading
(1) Summer Day (Davis and Lane) (complete by 8/31)	SOR Teacher Module 8: Growing Vocabularies SOR Teacher Module 9: Building Comprehension SOR Teacher Module 10: Pulling it All Together