

BEDFORD PUBLIC SCHOOLS

EDUCATIONAL FIELD TRIP REQUEST

Note: Trips of 150+ miles from Bedford, or overnight trips MUST have School Committee approval PRIOR to the trip. Please submit at least five (5) weeks prior to the trip.

Name: Model UN Date: 12/18/2023
School: Bedford High School
Teacher(s): Kristina Sergi
Grade(s): 9, 10, 11 # of Pupils: 20
Destination: BOSMUN Conference @ Boston Marriott Copley Place
110 Huntington Ave, Boston, MA 02116
Trip Date(s): Feb. 2-4, 2024 Departure 02/02/24 Return 02/04/24
Out-of-State: () yes (☒) no If yes, please complete the Out-of-State Guidelines
Overnight: (☒) yes () no form
Chaperones: Kristina Sergi
1 additional chaperone - TBD

Educational Aims: 3-day simulation of the United Nations
for high school students hosted by Boston University;
develop public speaking, writing, & research skills; intro to
international affairs; building confidence & leadership skills

Estimated Expenses:
Transportation Cost: \$ 0 Cost to Pupil \$90 + cost of lodging (will vary)
Provider: _____
Admission \$ 0 Substitute Needed (☒) Yes
Cost to School \$ 0 () No

Approvals:
Louise Dimato

Program Administrator/Director _____ Date 12/14/23
Principal _____ Date _____

Superintendent/Designee _____ Date 12/19/23

Out-of-State:

School Committee Approval: () Yes () No

Date: _____

Memo

To: Principals/Program Administrators and Directors
From: Superintendent
Re: OUT-OF-STATE FIELD TRIPS/OVERNIGHT FIELD TRIPS

School Committee members have requested more detailed information when presenting an out-of-state field trip or overnight field trip request. I would ask that you forward answers to the following guideline questions so that I can include them with your request. Please attach as well any documentation/itinerary that may prove informative.

1. Dates of trip – will students be missing any school time.

Friday, February 2 - Sunday, Feb. 4, 2024; Yes- Friday

2. Reason for trip.

BOSMUN Conference

3. Number of students participating and grades involved. How will students be selected?

20 students total; grades 9, 10, & 11; open to all interested students

4. Cost to students.

\$90 + cost of lodging (will vary on hotel room split)

5. Cost to school.

\$ 0

6. Transportation – public, private, school van, etc.

Students responsible for their own transportation to & from

7. Chaperones – number, names. Please remember that if it is an overnight trip and attended by male and female students, a male and female chaperone is required.

2 Chaperones; Kristina Sergi & 1 female TBD
(all females attending from BHS)

Requests that do not have this form attached will be returned to the teacher. All approvals by School Committee need to be submitted one month in advance. Faculty should not discuss trips with students/parents before School Committee approval has been given. Thank you for your attention to this.